

# Izkušnja prijave na razpis MSCA Postdoctoral Fellowship 2024



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## Uvod – Od ideje do prijave



## Ideja



- **Motivacija:**
  - Želja po vključitvi v širšo mednarodno raziskovalno skupnost.
  - Možnost raziskovanja na tuji instituciji.
  - Možnost privlačnega financiranja znanstvenega projekta.
- **Kdaj?**
  - Že vsaj leto prej: razmislek o temi, razvoj osnovne ideje in znanstvenega problema, ideje o metodologiji in aplikativnosti teme.
- **Zasnova raziskovalne teme:**
  - WIFESPY – Women in Foreign Espionage in Yugoslavia Slovenia

## Preverjanje pogojev in izbira tipa štipendije

### Pogoji:

- Zaključen doktorat:** Prijavitelj mora imeti doktorat (PhD) do datuma roka za oddajo prijave (v letu 2024 je bil to 11. september).
- Največ **8 let** raziskovalnih izkušenj **po doktoratu** (*Dokument Guidelines on the calculation of 8-years research experience*).
- Mobilnostno pravilo:** Prijavitelj ne sme biti aktiven v državi gostiteljici več kot 12 mesecev v zadnjih treh letih pred rokom za oddajo (razen za reintegracijsko prijavo).

Na voljo sta dva glavna tipa štipendij:

- European Postdoctoral Fellowships (EF)**
  - Za raziskovalce iz EU ali drugih držav, ki želijo opravljati raziskave v **državah članicah EU ali pridruženih državah Obzorja Evropa**.
  - Trajanje: od 12 do 24 mesecev.
  - Možnost neakademskih vključitev in krajših "secondmentov" v druge institucije.
- Global Postdoctoral Fellowships (GF)**
  - Za evropske raziskovalce, ki želijo opraviti **obdobje raziskav v tretji državi** (npr. ZDA, Kanada, Japonska) in se nato **vrniti v evropsko institucijo**.
  - Trajanje: 12–24 mesecev v tujini + 12 mesecev obvezne reintegracije v EU/AC.

# Izbira mentorja in institucije

## Izbira institucije in mentorja

- Gostiteljska institucija mora biti ustrezno registrirana v sistemu Funding & Tenders Portal (imeti PIC kodo),
- Mentor mora imeti izkušnje s področja raziskave, ustrezne akademske kvalifikacije in možnost kakovostnega vodenja.
- Dr. Chiara Bonfiglioli
- Pomen mentorja v celotnem procesu.
- Stalno tesno sodelovanje in dobra komunikacija – vodenje v večji meri s strani projektne pisarne.
- Poglobljeno sodelovanje pri znanstveni zasnovi in evalvaciji projekta, oblikovanju CDP (Career Development Plan), vpetosti v institucijo, dostop do podatkov,
- Največje sodelovanje pri točki 1. Znanstvena odličnost (*Excellence*).
- Nove možnosti tako za prijavitelja kot za mentorja (transfer of knowledge).

Smernice za mentorstvo na MSCA PF:  
<https://marie-sklodowska-curie-actions.ec.europa.eu/about-msca/msca-guidelines-on-supervision>

# Izbira mentorja in institucije

- Ca' Foscari Venezia, Oddelek za humanistične študije.
- **Institucija kot okolje znanstvene odličnosti:**
  - ima infrastrukturo za izvedbo projekta (arhivi, laboratoriji, dostop do podatkov, knjižnice, oprema),
  - je mednarodno vpeta (v raziskovalne projekte, mreže, publikacije),
  - ima dokazane izkušnje z mentorstvom in izvedbo MSCA projektov,
  - in je zavezana načelom odprte znanosti, etike in vključevanja.

## Evalvatorji ocenjujejo:

- ali ima institucija **zadostne kadrovske, infrastrukturne in tehnične vire** za podporo raziskovalcu,
- ali obstajajo **organizirani mehanizmi mentoriranja in upravljanja projektov**;
- ali institucija omogoča **strukturirane karijerne poti**, vključno z usposabljanjem in možnostmi za medsektorsko sodelovanje.

## Vloga institucije v prenosu znanja (v sklopu kriterijev *Excellence in Impact*)

- Spodbuja se **obojesmeri prenos znanja (Two-Way Transfer)**. Zato se ocenjuje:
- kako bo raziskovalec pridobil nova znanja in veščine na gostujoči instituciji,
  - kako bo raziskovalec **prispeval k razvoju gostujoče institucije** (npr. z novimi raziskovalnimi temami, metodami, jezikovnimi in kulturnimi kompetencami),
  - in kako bo potekala **integracija v širše akademsko in družbeno okolje** institucije.

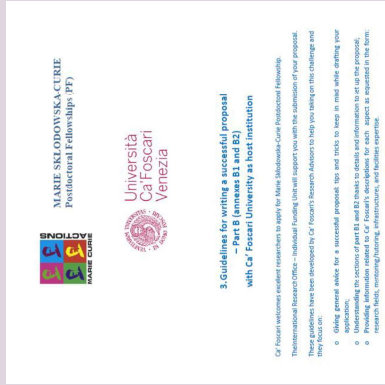
## Izbira mentorja in institucije

- **Individual Funding Unit Ca' Foscari – celovita podpora kandidatom.**
  - Ključen pomen projektne pisarne (strokovnega delavca) v celotnem procesu!
  - Skrbi za koordinacijo, informacije o samem procesu, novostih, skrbi za tehnični pregled, posredovanje informacij, ustreznost pogojev, ustreznost prijav, pripravlja delavnice za prijavo, pošiljajo povezave do izobraževanj, skrbijo za povezovanje med kandidati, alumni prejemniki MSCA, člani oddelka ipd.

## Pregled ključnih dokumentov za pomoč pri prijavi na MSCA PF

- **Horizon Europe Work Programme 2023-2025 + General Annexes:** določa cilje, vsebino, razpisne pogoje, proračun in časovnico za vse podukrepe, določa pravno in vsebinsko osnovo za vsak MSCA razpis; **Aneksi** – skupni pravni in tehnični pogoji postopka prijave, evalvacijo, financiranje, merila za ocenjevanje in vse „horizontalne zahteve“ (npr open science, gender dimension, ethics...)
- **Guide for Applicants** (2024): uradni vodnik razpisa, struktura prijave, pogoji upravičenosti.
- **Part A Handbook (Ca' Foscari):** administrativni obrazci, tehnična navodila, opis podatkov o instituciji.
- **Part B Handbook (Ca' Foscari) a.k.a. BIBLIJA:** kako zasnovati znanstveni in implementacijski del; praktični nasveti, struktura po kriterijih ocenjevanja.

# Part B Handbook (Ca' Foscari)



Kaj dokument ponuja poleg uradnih navodil?

1. Označene primeri besedil in tabel za lažje strukturiranje prijave.
2. Modro označena priporočila Ca' Foscari, ki jih ni v uradnih dokumentih EU.
3. Podrobno razlago zahtev vsake točke z opozorili na pogoste napake.
4. Praktične primeri:
  - ✓ kako navesti raziskovalne cilje (SMART),
  - ✓ kako strukturirati odprto znanstveno prakso (Open Science),
  - ✓ kako vključiti spolno dimenzijo v raziskovalne vsebine,
  - ✓ predlogi za diseminacijo, vključno z aktivnostmi Ca' Foscari (npr. Researchers' Night).
5. Napotke za mentorje, posebej označeni kot njihove zadolžitve.
6. Seznam kontaktnih oseb v projektni pisarni Ca' Foscari za individualno svetovanje.

## Aktivno pisanje in popravljanje prijave

### PISANJE V VEČ FAZAH

- **B1 – znanstveni del**
- **zgodnja konceptualna faza**, kjer sem razvijala hipoteze, cilje in strukturo projekta (cca. 2 meseca),
- **osrednje obdobje pisanja** (3–4 mesece), v katerem sem pripravljala vsebinske sklope za Part B1 in jih postopoma nadgrajevala +udeleževanje delavnic
- **fazni povratni pregledi**, kjer sta mentorica in projektna pisarna podajali komentarje, vključno s strokovnim pregledom dveh anonimnih zunanjih recenzentov, *screen reading* dr. Sorčana > nato oddaja Oddelku za humanistične študije na Ca' Foscari v potrditev.
- **usklajevanje Part B2**, kjer sem vključevala institucionalne informacije, podane s strani pisarne in oddelka.
- **Part A** – s pomočjo mentorice in predvsem projektne pisarne (preko obraza v portalu, vse skupaj preveri strokovni delavec) – posebna pozornost **pri Ethics Self-Assessment**: > *Ethical dimension of the objectives, methodology and likely impact in Compliance with ethical principles and relevant legislations*

# Vseбина B1

- **Excellence:**
  - Privlačen, kratek uvod.
  - Jasni in uresničljivi cilji (*objectives*).
  - Izpostavljen manko v State of the Art.
  - Konkretno opredeljena metodologija in izzivi pri tem.
- **MSCA PF ni samo prijava vsebine znanstvenega projekta – zelo so pozorni na *two-way transfer of knowledge*:** Kaj se bo prijavitelj naučil od mentorja/kaj bo odnesel od institucije in kaj bo institucija pridobila s prijaviteljem?

*1.3.3 The two-way transfer of knowledge:* My previous experience in analyzing SDV operations and teaching at the UM will be invaluable in enriching the academic environment at Ca' Foscari. **ERC Project Activities:** As part of Prof. Boufiglioli's ERC Project Wo-Nam at Ca' Foscari, a **guest lecture** will be organized, focusing on the history of women's activism in intelligence during the Cold War. This will share insights on archival research, Slovenian contemporary history, and methodologies for analyzing historical narratives and gender studies, integrating findings from WIFESPY. **Public Lectures (online)** (D5.4) will be organized with the help of DSU in Venice and the Department of History (UM), targeting contemporary history students from both institutions. These lectures will cover the socio-political implications of SDV's surveillance of women during the Cold War and will further strengthen academic ties. **Round Table with International Scholars** (D5.3) will invite Slovenian, Italian and other international scholars and students for in-depth discussion, fostering interdisciplinary dialogue and networking. The **course proposal** (D5.7) will follow inclusive, project-oriented, and problem-based learning guidelines from the UM. A detailed report will be shared with Ca' Foscari for curriculum enhancement.

# Vseбина B1

- **Impact:**
  - Ambiciozni cilji za raziskovalca:  
„The fellowship will be pivotal in advancing my academic career, transforming me to a **recognized expert**. The WIFESPY project will equip me for **permanent academic or research roles** in leading institutions.“
  - **Pomembno sodelovanje s projektno pisarno** pri opisu diseminacije, komunikacije in znanstvenega vpliva .

| TARGET AUDIENCE                                  | PLANNED ACTIVITIES                                                                                                                                                                                                                                                                                                                                                                                                                                                            | EXPECTED NO OF RESEARCHERS REACHED | WHEN & WHERE                                                      |
|--------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-------------------------------------------------------------------|
| General Public                                   | Researchers' Night: During the Researchers' Night* will have the opportunity to show my project to the public at-large. Ca' Foscari, together with the Fondazione Venezia, will organize a night of talks and workshops with Maria Curie Skłodowska* and within this framework I could organize a museum visit related to my project.                                                                                                                                         | 2000 visitors per year             | Year 1                                                            |
| Youngsters, secondary university students        | Maria Skłodowska-Curie Project Open Day: I will run a workshop/lecture, which is related to the raising of scientific literacy, together with the support of the Ca' Foscari web-developer, I will develop a digital documents and other tools of communication to be released online for the attention of the public at large (e.g. Wikipedia, Youtube videos, social networks, newsletters). I will release interviews, and articles on the project to be published online. | 30                                 | By year 2 in Venice                                               |
| General public                                   | Project webpages, digital documents) and multimedia content will be developed and released throughout the support of the Ca' Foscari web-developer. I will develop a digital documents and other tools of communication to be released online for the attention of the public at large (e.g. Wikipedia, Youtube videos, social networks, newsletters). I will release interviews, and articles on the project to be published online.                                         |                                    | Webpage by year 1, multimedia content throughout project - online |
| Secondary schools students & university students | Maria Skłodowska-Curie ambassadors: I will visit schools, universities, community organizations (be specific and indicate which ones) and promote (be specific and indicate which is your research field).                                                                                                                                                                                                                                                                    |                                    | By year 2 in Venice                                               |
| PhD students and postdoc researchers             | Maria Skłodowska-Curie Info Day: Participation as speaker at the Maria Curie Info-Day organized by the Research Office and the Italian National Contact Point to promote Marie Curie Fellowships. I will develop and disseminate opportunities for career development as well as explaining the new scientific competences gained through the fellowship. The info day will be organized as an open event for potential candidates to MSC fellowships.                        |                                    | By year 2 in Venice                                               |

- **Quality and Efficiency of the Implementation**
- Jasno razdelani WP (Work Packages), T (Tasks) in D (Deliverables).

- Risk Management aligns with scheduling of milestones, such that control points in the action consider key deliverables, critical decisions and potential alternative measures**

| RISKS | M | Impact | Mitigation |
|-------|---|--------|------------|
|-------|---|--------|------------|

| RISKS                                                                             | Mitigation                                                                                                              | Impact |
|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|--------|
| M1 Difficulty accessing sensitive data                                            | Ensure compliance with ethical guidelines, seek approval from IRB                                                       | M2     |
| M2 Inability to identify any SDV female agents                                    | Expand research focus to include broader female population within SDV and related entities; analyze feedback from users | M2     |
| M3 Data inconsistencies or gaps in archival documents                             | Cross-verify data with multiple sources; consult with archival experts for missing data                                 | M4     |
| M4 Limited user input or engagement from women in manual annotation cases         | Implement incentives for user participation; provide training and support; increase data collection efforts             | M4     |
| M5 Difficulty in analyzing cultural materials                                     | Collaborate with experts in media studies, use thematic analysis, software tools for sentiment analysis                 | M5     |
| M6 Limited ability to distinguish between pre-recorded and user-generated content | Implement advanced filters; conduct manual review; use machine learning models for content classification               | M6     |

- **Pomoč projektne pisarne**, mentorja in oddelka pri točki 3.2 Quality and capacity of the host institutions and participating organisations, including hosting arrangements

**MILESTONES**

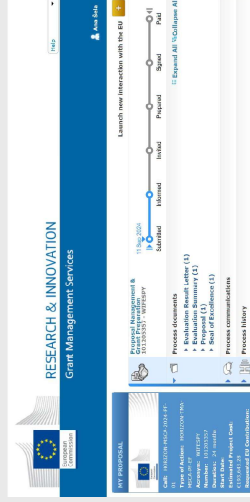
M1: Project starts; Fieldwork preparation finished.  
M2: Completion of Archival Fieldwork Phase.  
M3: Completion of Popular Culture Analysis Phase.  
M4: Data Analysis Completed.  
M5: Course Proposal Completed.  
M6: Manuscript Proposal & Articles submitted and Final Report Complete.

# Oddaja prijave

- Oddaja prek portala Funding & Tenders.
- Uporabljenej manjati biti uradni Dokumenti za B1 in B2 – vsako leto so drugi (z drugimi kodami).
- **Biti pozoren na roke:** Portal omogoča pripravo in oddajo v obdobju od uradnega odpirja razpisa – več opozoril za oddajo vsaj 2 dneva pred roki zaradi preobremenjenosti strani.
- Biti pozoren na to, da je vse „poklikano“: Validate and Submit.

# Obvestilo o (ne)izboru in ocena prijave

- 5 mesecev po oddaji prijave (februarja 2025) – objava na portalu EU Commission.



## Strenghts and Weaknesses

**Evaluation Result**  
Total score: 89.60 % (Threshold: 70 / 100.00)

**Criterion 1 - Excellence**

Score: **4.20** (Threshold: 0 / 5.00, Weight: 50.00%)

### Strengths

- The quality of the research and innovation perspectives is high as they break new theoretical ground and challenge prevailing stereotypes.
- The objectives of the proposal are well identified and their realization is plausible. The research and innovation objectives are clearly defined and well articulated, making them achievable and verifiable.
- The proposed methodology combining archival research, cultural representation analysis and comparative analysis is sound and justified with possible challenges and respective solutions clearly identified.
- The gender dimension is central to the proposal and is addressed very solidly.
- The open science practices are excellent, as the proposal includes a well-thought-out plan for data management and sharing.
- The proposal well identifies what might be the most relevant uses of archival data and research, from the research on the role of archives in the digital age to the use of archival data in the study of the history of the book, the history of the printing press and the history of the book trade.
- The project is a very high quality interdisciplinary project which integrates the extensive qualifications and experience of the supervisor who has a strong intersection of research interest with the researcher as well as a solid experience in mentoring at an advanced level.
- The training activities are very well described and consistent with the needs of the project.
- The researcher's CV is very good, with a good record of publications and significant experience in archival research.
- The researcher's existing professional experiences are fully in line with the requirements and objectives of the research proposal.

### Weaknesses

- The discussion of the state-of-the-art fails to credibly identify a major gap in the literature.
- The discussion of knowledge is not addressed in a fully appropriate way as it is not sufficiently clear what knowledge the researcher will gain from the host institution.

# Strenghts and Weaknesses

## Criterion 2- Impact

Score: 4/60 (Threshold: 0/500, Weight: 30.00%)

- Credibility of the measures to enhance the career perspectives and employability of researchers and contribution to their skills development, including communication activities.
- The magnitude and importance of the project's contribution to the expected scientific, societal and economic impacts.

### Strengths

- The project is well aligned with the European Union's policy objectives, particularly those related to the development of the research and innovation ecosystem.
- The expected skills development will significantly serve to enhance the researcher as an expert with an international profile.
- The dissemination of the project is well described and convincing. Potential audiences are well identified.
- The project demonstrates how the scientific impact of the research will go beyond the duration of the project.
- The social impact is credible.

### Weaknesses

Measure: For communication are limited and insufficiently described.

## Criterion 3- Implementation

Score: 5/60 (Threshold: 0/500, Weight: 20.00%)

- Quality and effectiveness of the work plan, assessment of risks and appropriateness of the effort assigned to work packages.
- Quality and capacity of the host institutions and participating organisations, including hosting arrangements.

### Strengths

- The division into WPs, with associated deliverables and milestones, is very solid and in line with the needs of the project.
- The Gantt chart is consistent and excellently presented, providing an effective aid in controlling the progress of the project.
- The project is well aligned with the European Union's policy objectives, particularly those related to the development of the research and innovation ecosystem.
- The quality of the hosting arrangements is high with a wide range of support services available to the researcher.
- The host institution's logistics and infrastructure are of a high standard.

### Weaknesses

-None

# Kaj pa zdaj?

- Prijave, ki prejmejo oceno nad 85 %.
- Znanstveno priznanje.
- Referenčno orodje: lahko ga uporabiš pri ponovni prijavi na druge razpise, bodisi evropske, nacionalne ali regionalne.
- Prednost pri sofinanciranju: mnoge nacionalne ali regionalne agencije v EU imajo mehanizme za financiranje projektov z znakom odličnosti (npr. posebni razpisi za projekte s Seal of Excellence).
- Vidnost v akademskem okolju: institucije in raziskovalne pisarne vse pogostejše vrednotijo pridobitev tega priznanja kot indikator uspešnosti prijavitelja.
- Prijava na razpis MSCA PF 2025 ©

